

Timetable for Reaffirmation June ___2016_____ Agenda

Council on Social Work Education Commission on Accreditation

ACTIVITY or DOCUMENT:	DATE:	COPIES SENT TO:
Reaffirmation Workshop	Two or three years before the COA review for Reaffirmation Determination.	--June 20, 2014-----
Reaffirmation Eligibility Fee Invoice Issued	April 1, ___2015___	CSWE mails the invoice to the Dean or Director.
Site Visit Planning Form Due*	June 1, 2015____ <i>[establish accessible dates for Chancellor]</i>	The program e-mails the form to the Site Visit Coordinator.
Reaffirmation Eligibility Fee Due	June 1, 2015____	The program mails the payment with the invoice number to CSWE.
Reaffirmation Eligibility Application Due*	July 1, 2015____	The program mails one (1) paper copy to their Accreditation Specialist or Associate.
Reaffirmation Fee Invoice Issued*	July 1, ___2015___	CSWE mails the invoice to the Dean or Director.
Full Self-Study Due	August 1, 2015____	The program mails an electronic version on CD or flash drive and three (3) paper copies to their Accreditation Specialist or Associate.
	One month before the Site Visit. Nov. 1, 2015	The program mails one (1) paper copy to the site visitor(s).
Accreditation Review Brief Due	August 1, 2015____	The program e-mails the brief to their Accreditation Specialist or Associate.
Reaffirmation Fee Due	September 1, ___2015___	The program mails the payment with the invoice number to CSWE.
COA Review for Site Visit Instructions	October COA Meeting	-----
Site Visit Occurs	December 1, 2015____ through February 28, ___2016___	-----
Site Visit Report Due	Within two weeks of the last day of the Site Visit	The site visitor(s) e-mails the report to the program's Accreditation Specialist or Associate.
Program Response to the Site Visit Report Due	Within two weeks of receiving the Site Visit Report from the Site Visit Coordinator. (FILE COMPLETE)	The program e-mails the response and mails three (3) paper copies to their Accreditation Specialist or Associate.
COA Review for Reaffirmation Determination	June ___2016___ COA Meeting	-----

*Current versions of these documents are on the website: <http://www.cswe.org/Accreditation/Reaffirmation.aspx>.